

**Univeristy of Idaho – College of Education
Fall Literacy Conference**

Friday, October 3, 2008 at the University of Idaho

co-sponsored by

Inland Northwest Council of Teachers of English & Northwest Inland Writing Project

Registration Form

Four ways to register

Note: Your registration is not valid until payment is received.

- 1) **Register Online**
www.conferences.uidaho.edu
- 2) **Register by Phone**
(866) 651-5322 Toll Free
(208) 885-6488 Local
- 3) **Register by FAX** Complete rha form and
FAX to (208) 885-7983
- 4) **Register by Mail** Mail completed form and payment to
Conference Services/Fall Literacy Conference
University of Idaho
PO Box 442281
Moscow, ID 83844-2281

Attendee Information

Preferred name, full name and affiliation will appear on name badge. Print legibly or type.

Name _____
First Name MI Last Name (Surname)

Institution/Affiliation: _____

Position: (circle one) Student Teacher Administrator **Teaching level:** (circle one) Elementary Secondary College

Contact Information

Mailing Address _____
Street Address Apt #

City _____ State _____ Zip _____

Phone () _____ **Fax:** () _____

Email _____ **School Email** _____

*Required for confirmation purposes, participation roster, and receipt.
If an email address is not provided, the above information will be sent via regular mail.*

Registration Fees	Before Oct 1	After Oct 1
Teachers and Administrators	<input type="checkbox"/> \$65	<input type="checkbox"/> \$75
Students	<input type="checkbox"/> \$25	<input type="checkbox"/> \$35

Payment Information

Enclosed is my check/money order made payable to University of Idaho Bursar:

Please charge my:

- VISA
- MasterCard
- American Express
- Discover

***Total Amount Due: \$ _____**

Credit Card Number: _____ Expiration Date _____ CCV# ** _____

Name of Card Holder: _____ Signature _____
(as it appears on card)

***Registration Form will not be processed without the signature of the cardholder.**

** The CCV (Credit Card Validation) number is a 3-digit code printed on the BACK of your card in the signature panel.

Payment by Invoice

Submit your registration form and send a copy of your purchase order by email conferences@uidaho.edu,

-or-

fax: (208) 885-7983

-or-

mail to

Conference Services / Fall Literacy Conference

University of Idaho

P.O. Box 442281

Moscow, Idaho 83844-2281

Registration Confirmation

Once your registration form has been processed, you will receive confirmation by email. This confirmation will include an official University receipt. If you have not received an email confirmation in ten (10) business days after submitting your registration form, please contact Conference Services toll free at (366) 651-5322 or locally at (208) 885-64883 or by email at conferences@uidaho.edu to find out if your completed registration form was received.

Cancellation Policy

All cancellations must be received by 5:00 p.m., Thursday, September 25, 2008. Cancellations are processed as soon as possible and are subject to a \$15 cancellation fee. No refunds will be provided after Thursday, September 25, 2008. However, you are welcome to send someone else in your place.